


# ***Exporting Election Results to Microsoft Excel .csv Files***

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The Integra Election Reporting Console allows you to efficiently gather election information and generate reports in three different formats, including Microsoft Excel .csv files.

Exporting election information is simple and allows you to share the information with the recipients of your choosing.

## ***To Export Election Results to an Excel File***

1. From the main Election Console page, select the election and contest that you wish to be the subject of your report.
2. Select the view and select any filters that you want to use to narrow the information that is included in your report.
3. Click on the **Export to Excel** icon .



## Exporting Election Results to Microsoft Excel .csv Files (cont.)

The report is generated and displayed in Microsoft Excel. The following is a sample of one such report for the 2008 Presidential race.

A1      fx      Contest: PRESIDENT			
	A	B	C
1	Contest: PRESIDENT		
2	Candidate Name	Total Votes	Vote %
3	BARACK OBAMA (NP)	33309	49.33
4	JOHN MCCAIN (NP)	32592	48.27
5	RALPH NADER (NP)	537	0.8
6	BOB BARR (NP)	433	0.64
7	Write-in (NP)	287	0.43
8	CHARLES O. BALDWIN (NP)	218	0.32
9	CYNTHIA McKINNEY (NP)	138	0.2
10	JOHN JOSEPH POLACHEK (NP)	12	0.02
11			
12	Precinct: BURRITT 1		
13	Candidate Name	Total Votes	Vote %
14	JOHN MCCAIN (NP)	325	55.56
15	BARACK OBAMA (NP)	242	41.37
16	BOB BARR (NP)	8	1.37
17	RALPH NADER (NP)	3	0.51
18	CHARLES O. BALDWIN (NP)	3	0.51
19	Write-in (NP)	2	0.34
20	CYNTHIA McKINNEY (NP)	2	0.34
21	JOHN JOSEPH POLACHEK (NP)	0	0

Also see:

- ★ Using Filters to Tailor Election Results Data to Your Needs
- ★ Exporting Election Results to Microsoft Word.doc Files
- ★ Exporting Election Results to an Adobe PDF

